



## GKW Limited

Registered Office: Administrative Building, 1st Floor, 97,  
Andul Road, Howrah-711 103, West Bengal

Telephone: 033 2668 5247/033 2668 4763

Fax: 0332668 0128

E-mail: gkwcal@rediffmail.com

CIN No.: L27310WB1931PLC007026

Website: www.gkw ltd.com

27<sup>th</sup> September, 2024

Ref: GKW/747/2024

National Stock Exchange of India Ltd.  
Exchange Plaza, C-1, Block-G,  
Bandra-Kurla Complex, Bandra (East)  
Mumbai -400 051

**SYMBOL: GKWLIMITED**

Dear Sir/Madam,

**Sub: Intimation under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

Pursuant to SEBI Master Circular no. SEBI/HO/MIRSD/POD1/P/CIR/2024/37 dated May 07, 2024, read with SEBI Circular SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated June 10, 2024, please find enclosed a specimen copy of the communication sent on 26<sup>th</sup> September, 2024, to those shareholders of the Company who are holding shares in physical mode and whose PAN, KYC details are incomplete, urging them to furnish the same with C.B Management Services (P) Ltd, the Registrar and Transfer Agent of the Company (RTA).

The same has also been made available on the Company's website at [www.gkw ltd.com](http://www.gkw ltd.com)

This is for your information and record.

Thanking You,

Yours faithfully,  
For **GKW LIMITED**

**(Raju Shaw)**  
Company Secretary &  
Compliance Officer  
ACS-36111

**Encl.:** As above



## GKW Limited

Registered Office: Administrative Building, 1st Floor,  
97, Andul Road, Howrah-711 103, West Bengal  
Telephone: 03326685247/03326684763  
Fax: 03326680128  
E-mail: gkwcal@rediffmail.com  
CIN No.: L27310WB1931PLC007026  
Website: www.gkw ltd.com

Date: 26<sup>th</sup> September, 2024

Dear Shareholder(s),

**Sub: Mandatory Furnishing of PAN, KYC details by holders of physical securities**

**Ref: SEBI Master Circular dated 7<sup>th</sup> May, 2024 read with SEBI Circular SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated 10<sup>th</sup> June, 2024**

This is to bring to your attention that SEBI has mandated all holders of physical securities to furnish/update PAN, email address, mobile number and bank account details with specimen signature for their corresponding folio numbers to the Registrar and Share Transfer Agent (RTA) of the Company.

It has been observed from our records that all or some of the aforesaid information with respect to the shares held by you are not available in the database of the RTA. Accordingly, as mandated by SEBI, you shall be eligible:

- I. To lodge grievance or avail any service request from the RTA only after furnishing PAN, contact details including mobile number, bank account details and specimen signature.
- II. For any payment including dividend/interest etc. only through electronic mode with effect from 1st April, 2024, upon furnishing all the aforesaid details in entirety.

Therefore, you are requested to kindly furnish/update your PAN (must be linked with Aadhaar), KYC through **Form ISR-1 and ISR-2**, along with the necessary attachments/documents as stated in the form itself.

You may also provide/update 'choice of nomination' for ensuring smooth transmission of securities, if required, in the duly filled in signed forms as mentioned below:

Sr. No.	Particulars	Form no.
1	Nomination Form	SH-13
2	Cancellation or variation of nomination	SH-14
3	For opting-out of Nomination	ISR-3*

\* To be provided only if you don't want to nominate anyone.

All the aforesaid form scan be downloaded from <http://www.cbmsl.com>. While filling up the form, please strike out the portion(s) which are not applicable to you.

The documents as stated above can be provided to our RTA by any of the following mode:

1. Through "In person Verification" at the office of the Registrars. In that case kindly bring the original documents along with the copy/copies thereof. The copy/copies will be retained by the Registrars after proper verification with the original;
2. Through hard copies which are self-attested to be sent to the office of the RTA.
3. Through electronic mode with e-signature at the following e-mail addresses: rta@cbmsl.com

In case of any queries or assistance, you are requested to contact our RTA at the details provided below:

**CB Management Services (P) Ltd,**

**Unit: GKW Limited**

Rasoi Court, 5<sup>th</sup> Floor,  
20, Sir R.N. Mukherjee Road  
Kolkata- 700001

**Cont:** 033-40116700, **Email:** rta@cbmsl.com

Further, we would like to bring to your attention the SEBI Circular SEBI/HO/OIAE/OIAE\_IAD-1/P/CIR/2023/131 dated 31st July, 2023 read with 4th August, 2023 regarding Online Resolution of Disputes in the Indian Securities Market. As per the Circular, an investor shall first take up his/her/their grievance with the listed entity by lodging a complaint directly with the concerned listed entity and if the grievance is not redressed satisfactorily, the investor may, in accordance with the SCORES guidelines, escalate the same through the SCORES Portal (<https://scores.gov.in/scores/Welcome.html>) in accordance with the process laid out therein. Only after exhausting all available options for resolution of the grievance, if the investor is still not satisfied with the outcome, he/she/they can initiate dispute resolution through the ODR Portal. For further details, investors can refer the aforesaid Circulars available at [https://www.sebi.gov.in/legal/master-circulars/aug-2023/online-resolution-of-disputes-in-the-indian-securities-market\\_75220.html](https://www.sebi.gov.in/legal/master-circulars/aug-2023/online-resolution-of-disputes-in-the-indian-securities-market_75220.html).

**Under these circumstances, you would appreciate that in today's scenario and in the lines with the "Green Initiative" taken by Govt. of India which encourage paperless holding, the safest way to hold shares in dematerialization form, which will avoid the risk of loss of share certificate and enable the investor to have smooth operation of the investment. We therefore request you to dematerialize the shares by opening a Demat Account with a Depository Participant (DP).**

In case you have already furnished the aforesaid documents, kindly ignore this communication.

Thanking You,

Yours faithfully,

For **GKW LIMITED**

Sd/-

**(Raju Shaw)**

Company Secretary & Compliance officer